

**Date & time**  
Friday, 22 January  
2021 at 2.00 pm

**Place**  
Remote Microsoft  
Teams - Surrey

**Contact**  
Angela Guest  
angela.guest@surreycc.gov.uk

**Please note that due to the COVID-19 situation this meeting will take place remotely and will be webcast which is available to view on the Surrey County Council website.**

**Please be aware that a link to view a recording of the meeting will be available on the East Sussex County Council website.**

**If you have any queries relating to accessing this agenda please email [democratic.services@surreycc.gov.uk](mailto:democratic.services@surreycc.gov.uk). Alternatively you can contact Member and Democratic Services@ East Sussex County Council by emailing [democratic.services@eastsussex.gov.uk](mailto:democratic.services@eastsussex.gov.uk)**

**Members of the Committee**

Cllr Daniel Yates (Brighton & Hove City Council), Cllr David Gibson (Brighton & Hove City Council), Cllr Nick Bennett (East Sussex County Council), Bob Standley (East Sussex County Council), Mr Mel Few (Cabinet Member for Finance) and Dr Zully Grant-Duff (Cabinet Member for Corporate Support)

## **AGENDA**

### **1 APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

### **2 DECLARATIONS OF INTEREST**

MinutesAll Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

#### **NOTES:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

### **3 MINUTES OF PREVIOUS MEETING (16 OCTOBER 2020)**

(Pages 5  
- 8)

To approve the Minutes as a correct record.

### **4 PROCEDURAL MATTERS**

#### **a Members' Questions**

The deadline for Members' questions is 12pm four working days before the meeting (18/01/2021).

#### **b Public Questions**

The deadline for public questions is seven days before the meeting (15/01/2021).

### **5 ORBIS PERFORMANCE MONITORING**

(Pages 9  
- 30)

To provide an update on key performance metrics across the partnership.

### **6 SERVICE SPOTLIGHT - INTERNAL AUDIT**

(Pages  
31 - 38)

This spotlight report provides the Orbis Joint Committee with an overview of the activities and achievements by the Orbis Internal Audit and Counter Fraud Service (Orbis IA).

## **7 ORBIS BUDGET MONITORING REPORT**

(Pages  
39 - 42)

This report provides an update to the Joint committee on the financial position of Orbis.

## **8 EXCLUSION OF THE PUBLIC - IF NEEDED**

**Recommendation:** That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

## **PART TWO – IN PRIVATE**

## **9 PUBLICITY OF PART 2 ITEMS**

To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

## **10 DATE OF THE NEXT MEETING**

The next meeting of the Orbis Joint Committee will be held on 3 June 2021.

**Philip Baker**  
**Assistant Chief Executive**  
**East Sussex County Council**

**Geoff Raw**  
**Chief Executive**  
**Brighton & Hove City Council**

**Joanna Killian**  
**Chief Executive**  
**Surrey County Council**

Published: Thursday, 14 January 2021